

**Minutes of Committee Meeting  
16 March 2018, 167 Malden Road New Malden KT3 6AA**

Present: Alan Bell (Chair), Robert Beattie (Treasurer), Anna Bell (Secretary), Byung-Yun Yu (Musical Director), Mike Adams, Richard Allan

Guests: Peter Kaldor, Carole Kaldor

**1. Minutes 12 January 2018 and matters arising**

The Cttee accepted the minutes.

Data protection policy:

- the website has been amended,
- Mike Adams accepted the role of Data Controller
- the policy will be posted to the TP drive (Public documents folder) and a link placed on the website.

**2. June concert preparation**

- a. Fixing is well advanced; Byung and Librarian to liaise re parts for Finlandia and Violin Concerto
- b. Rehearsal schedule
  - i. 29 April – initial play through
  - ii. 13 May – strings only
  - iii. 20 May – orchestra Concerto et al
  - iv. 3 June – full orchestration Symphony and Finlandia intro
  - v. 10 June – orchestra, Concerto with Soloist
- c. Maximum hiring of professionals 7
- d. Byung promised to arrange a substitute should Hee-Jin Kwon be unable to perform

**3. March 3rd concert report**

- a. The draft report by the Chair was approved to be sent to members.
- b. The Chair will prepare a policy for collaborative ventures along lines discussed and submit to the Cttee for consideration.

**4. December concert**

Lisa Izumi's availability (or otherwise) to be confirmed by end April. An alternative programme to be researched.

**5. AOB**

- a. Banking: Alan Bell to become a signatory in place of Carole Kaldor
- b. Next cttee meeting after rehearsal 29 April at NMMC.
- c. Thanks to Robert for hosting 12 Jan and 16 Mar meetings.